

President

Figurehead of Class

Liaison to the Administration

Appoints committees when deemed necessary

Responsible for the class completing the following each year: 2 social events, 1 community service project, and 2 fundraising events

Vice-President

Calls class meetings

Acting President, in the absence of the President

Community service chairperson

Secretary

Liaison to the class

Responsible for correspondence to classmates, faculty, administration, and the community

Keep records of the class events through the year

Produce two notebooks: one that will always stay with the class and one that will be passed down to the next class

Treasurer

Responsible for maintaining the fiscal records

Fundraising chairperson

Social Chair

Organize 2 social events throughout the year and includes publicity

Other Duties:

A monthly meeting will be set up for all executive officers of each class to meet and share ideas. This meeting will also share progress reports, events, and activities the classes are planning for the future.

The officers of each class government will run through a rotation system to have a member attend the weekly USGA meetings. At least one executive member must attend the meetings, but all are welcome if they choose.

All class officers must attend Town Hall meetings every month.